Emory University School of Medicine

**GLOBAL HEALTH RESIDENCY SCHOLARS PROGRAM RESIDENT/FELLOW AGREEMENT**

**I. The Resident's/Fellow’s Agreement**

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**Name:**

**Department/Program:**

**PG Year:**

**Annual Salary:**

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The Emory University School of Medicine has offered a position in the Global Health Scholars Program (GHRSP) to the above-named individual (“Resident/Fellow”) and Resident/Fellow has agreed to accept the position on the following terms and conditions:

1. **The Resident's/Fellow’s Responsibilities**
2. I understand that the GHRSP will fund my salary during my one month rotation at Addis Ababa University/Black Lion Hospital or other approved site in Ethiopia and that my department is responsible for funding my travel and board in Ethiopia. In accordance with Emory University’s GME Office requirements for an off-site rotation I understand that I may not self-fund travel to Ethiopia or lodging in Ethiopia.
3. I will attend a minimum of 80% of the monthly GHRSP seminar sessions (advance notice of my inability to attend is required to be sent to the GHRSP coordinator).
4. I will watch the Health, Safety and Cultural Awareness Travel webinars available online from the Emory Office of Global Strategy. I will also review the Travel Health and Safety slides available on the Emory Global Health Institute Page <http://www.globalhealth.emory.edu/resources/pdfs/2016_predepartureworkshp_physical_emotional_health.pdf>
5. I will keep the GHRSP coordinator up to date with travel plans and any changes to my travel plans.

As soon as I have confirmed my rotation dates I will contact my Residency Coordinator and attending faculty member to

ensure the following documents are submitted to the **Emory University’s GME Office** (Christina Brady - cristina.braddy@emory.edu) and copy Lisa Sthreshley (lisa.christine.sthreshley@emory.edu):

* 1. Memo to the GME Office informing them of your planned off-site rotation (contact lisa.christine.sthreshley@emory.edu if template needed).
	2. Signed ‘The School of Medicine at Emory University Release, Covenant Not to Sue, and Waiver’ release form for international rotations.
	3. Curriculum or list of objectives for the rotation (specialty or subspecialty specific).
	4. Copy of your Chair’s letter of support for your application to the GHRSP.

[Note: The GHRSP has an MOU with Addis Ababa University and therefore the GME Master Affiliation agreement and Program Letter of Agreement are not required to be submitted to the GME Office]

1. **5 weeks** prior to departure for my rotation I will (**see pre departure checklist**):
	1. Visit Emory University’s TravelWell clinic (<http://www.emoryhealthcare.org/travelwell/>) for advice and assistance regarding vaccinations and malaria prophylaxis.
	2. Review Emory University’s International Travel checklist (<http://global.emory.edu/support/travel/index.html>)
	3. Register with Emory’s International Assistance Program iSOS ([http://www.international.emory.edu/resources/planning/travel\_checklist.html)](http://www.international.emory.edu/resources/planning/travel_checklist.html%29).
	4. Book air travel, hotel accommodation and airport shuttle.
	5. Return this agreement and travel plans to the GHRSP Coordinator.
2. I will obtain the appropriate travel visa to permit entry into Ethiopia and will be present at Addis Ababa University/Black Lion Hospital/ALERT clinic and will be prepared to participate in the rotation on the prior agreed upon date.
3. During my rotations I will
	1. Participate in didactic teaching activities, relevant to the clinical expertise and capacity of the setting, within my host department.
	2. Be cognizant of the local cultural and professional norms and adjust my conduct appropriately.
	3. Inform the GHRSP Program Co-directors of any circumstances that require I terminate the rotation before the agreed upon date.
4. If I am injured in a work-related incident during the rotation, I will seek medical attention and initial treatment from the hospital associated with my rotation (e.g. Black Lion Hospital). I must report the injury within 48 hours to my Emory Program Director and the Nurse Case Manager in Employee Health Services/Workers Comp at Emory University (**404-686-7780**).
5. On completion of my rotation I will:
	1. Prepare a report summarizing my experience, teaching, lessons learned and contributions to medical training at my host department at AAU/Black Lion Hospital. I will submit this report no later than 30 days after returning to Atlanta.
	2. Participate in the GHRSP ethics didactic sessions in March and April by preparing a presentation on an ethical tension encountered during my rotation and I will submit an Ethics Case Report in conjunction with other participating residents and fellows in my department.
	3. Participate in the annual SOM GHRSP ‘Global Health Night’ in May through a presentation on my clinical experience in Ethiopia.

Resident’s/Fellow’ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_