## Minimum Time in Rank Reached by Faculty Member

Faculty Invited to submit CV and promotion readiness selfassessment

Departmental review of readiness for promotion

**Ready for Promotion** 

**Promotion Documents Prepared by Faculty Member** 

**External Evaluator Letters Requested** 

**Department Chair Letter Written** 

**Full Packet Submitted to SOM** 

SOM promotion staff review and request edits

**Submitted the FCAP for Review** 

FCAP recommendation reviewed by COC and makes recommendation

Dean reviews recommendations of FCAP and COC

If TENURE, then....

Provost, review and approval

University President, review and approval

University Board of Trustees, review and approval

HMO=Hematology and Medical Oncology, SOM= School of Medicine; EU=Emory University; FCAP = Faculty Committee for Appointment and Promotions; COC= Council of Chairs