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PART I: CASE LOGS MOBILE INTRODUCTION
INTRODUCTION

Case Logs mobile is primarily set-up for residents/fellows to facilitate the entry of new cases on a mobile friendly screen. Refer to the Resident User Guide document within the Case Log tab on your desktop for clarification in regards to case entry for your specialty.

Requirements

- A supported iOS or Android device
- A resident/fellow currently training in an ACGME program with an active account
For US programs, enter the following link on your mobile device: 
https://apps.acgme.org/connect

For International programs, enter the following link on your mobile device: 
https://apps.acgme-i.org/connect
1. Once signed in, click “Case Log System” below “My Applications”.
PART II: CASE ENTRY
1. Enter your general case information in “Case Entry”. Fields may vary by specialty.
2. To continue, click “Next” at the top of the screen.
Next, add your procedural information on the “Codes Search & Results” screen using the code search. Depending on your specialty, there may be up to four different ways of searching for an appropriate procedure or diagnosis.

1. If applicable, “Favorites” allows you to use our system generated lists or your custom made list.

2. If applicable, you may search by the specific CPT or ICD9 “Code”.

3. Under “Area and Type”, select an option from the “Area” category followed by the “Type”.

4. If applicable, you may search the “Defined Category” and enter a “Category Code Description”.
Next, add your procedural information on the “Codes Search & Results” screen using the code search.

Depending on your specialty, there may be up to four different ways of searching for an appropriate procedure or diagnosis.

5. Choose your search criteria, then click “Search”.

![Image of the Codes Search & Results screen]
“Code Search Results” will appear at the bottom of the screen. Select the appropriate description for your encounter. A counter will appear with the number of selections added to the case and those selections will be listed at the bottom below “Selected Codes”. 
1. If applicable, select one primary code from the column.
2. After adding your selected codes, click “Next” at the top of the screen.
3. Delete option.
**CASE ENTRY**

1. Confirm and submit your entry at the bottom of the screen.
After submission, a confirmation of submission will appear at the top and the case details will reset. You may proceed with entering details for a new case.
PART III: CASE LOGS MOBILE OFFLINE
Case Logs Mobile Offline

When a network connection is unavailable, Mobile Offline stores cases within the application in the “Pending Case Count” section at the top right corner of the screen. As cases are entered individually, this section records how many cases are saving to the device. While on offline mode, a limit of 50 cases can be saved to the device. The data will remain stored even if a user turns off the device. Once a connection is established, the cases can be sent to our server by selecting “Sync”. This feature is compatible with Internet Explorer 11, Firefox, Chrome, and Safari.
Case Logs Mobile Offline

**iPhone Users**
Add the "Case Entry" page as a bookmark (saving to the device home screen is not ideal for iPhone users). To ensure that the application runs smoothly, turn Airplane mode ON when your settings display Wi-Fi is not connected.

**Android Users**
Add the "Case Entry" page as a bookmark or to the device home screen. To ensure that the application runs smoothly, turn Airplane mode ON (hit CANCEL if “Unable to Connect” message appears in your bookmark).
If you have any questions about Case Logs, email us at ADS@acgme.org.